



STUDENT EQUITY & ACHIEVEMENT (SEA) COMMITTEE MEETING

[SEA WEBSITE](#)

Thursday, March 4, 2021

3:00 – 4:30 p.m.

MINUTES - DRAFT

Due to the COVID-19 crisis, and in compliance with the Governor's Executive Orders N-29-20 and N-33-20, Santa Barbara City College has temporarily moved meetings online.

Join Zoom Meeting:

<https://sbcc.zoom.us/j/91610694377?pwd=OUx4VUIHUKFJVjRUR3V2TFZnOTdDQT09>

Meeting ID: 916 1069 4377

Passcode: 954209

Members in Attendance: Lydia Aguirre-Fuentes, Co-Chair Paloma Arnold, Roxane Byrne, Cosima Celmayster, Jana Garnett, Vandana Gavaskar, Liz Giles, Marit Ter Mate-Martinsen, Elizabeth Imhof, Jens-Uwe Kuhn, Vanessa Pelton, Steve Reed, Kristy Renteria, Co-Chair Laurie Vasquez, Sara Volle

Members Unable to Attend: Joyce Coleman, Pam Guenther, Dylan Penglase

1. CALL TO ORDER

1.1 Call to Order

The meeting began at 3:03 p.m.

2. PUBLIC COMMENT

2.1 Public Comment Guidelines - Limited to 2 minutes per speaker to ensure committee has sufficient time to address committee business. Committee will not respond to comments during public comment.

3. APPROVAL OF MINUTES

3.1 [Minutes, February 18, 2021 - DRAFT](#)

The minutes from the 2/18/21 meeting were approved.

4. REPORTS

4.1 Co-Chairs report

a. Update on applications and [drop-in hours](#)

Fourteen applications were submitted. Almost all of the drop-in hours were held, but two were canceled due to low turnout. For the handful of people who took advantage of the drop-in hours, it was helpful. Going forward, maybe just a couple of drop-in sessions can be offered, spread out during the application period.

Most of the questions revolved around question 10. Co-Chair Arnold thanked Sara Volle, Vandana Gavaskar, Cosima Celmayster, Liz Giles, and Kristy Renteria for showing up to the drop-in sessions.

b. The Chancellor's Office commissioned the Center for Urban Education (CUE) to perform both a system-wide and college level review of Student Equity Plans. We were sent a college level brief of our Student Equity Plan. As well as CUE's full statewide report, *California Community College Equity Plan Review: A Focus on Racial Equity*.

The Chancellor's Office in collaboration with CUE gave an individual report to each college on their Student Equity Plan. Co-Chair Arnold will share it with Roxane Byrne and the Student Equity Committee.

Vandana Gavaskar asked if it could also be shared with the SEA committee members. Co-Chair Vasquez said they will send it out.

5. INFORMATION ITEMS

5.1 Communication sent to past recipients/ extension (Stem Transfer Program, EOPS and ESL).

There was some confusion around programs that had previously received money every year, but then were asked to submit proposals last year. Did they have to reapply this year? Co-Chairs Vasquez and Arnold met and confirmed that any position or funding that was not tied to a permanent position needed to reapply with the exception of the Equity positions that were discussed at a previous SEA meeting.

The Co-Chairs realized that might not have been on everyone's radar, so they sent an email to each of the people affected letting them know that if they want to continue receiving the funding, they need to submit a SEA proposal for next year. And because the email was sent a week and a half before the SEA proposals were due, they gave them a one week extension.

Of those eight emails that were sent, three people said they would like the extension. The three areas that are using the week extension to submit proposals are ESL, EOPS for adjunct counseling, and the STP program for non-instructional travel and conference.

They have until Monday, March 8th to submit their applications.

5.2 MET/Vidas Sanas 2021-2022

MET and Vidas Sanas (ESL program) responded and said they were never told that they were awarded funds last year. Co-Chair Arnold followed up with Cesar Perfecto. He confirmed that the money was there, but he wasn't responsible for notifying the recipients. He was never directed to where the money should be allocated.

Vidas Sanas said that they cannot use the money. They didn't have enough ESL enrollment to be able to take advantage of it, but they submitted a similar proposal with a partnership with PE and ESL for next year.

MET would still like the money. Co-Chair Arnold spoke with Jason File, and he confirmed that they never received notification that they had been awarded the money. Mr. Perfecto confirmed that the money had never been allocated to their org. Co-Chair Arnold has been working with Mr. File and Mr. Perfecto to get MET the \$26,000 they were awarded (since money has already been spent on this project).

5.3 Follow up from meeting with EVP

Unfortunately, Mr. Perfecto wasn't able to be at the meeting since he is training the new Controller. A conversation was started about the budget and priorities for next year.

Topics discussed:

- *Trying to figure out if classes will be face-to-face or online again, and how that plays out in the way the money is spent.*
- *Dr. Ralston wanted to make sure that we're thinking about where the money might be applied for the best outcome. Trying to make sure we are in line with how we should be spending the money based on the Chancellor's Office's expectations.*
- *Co-Chairs Arnold and Vasquez shared the budget update with her that Mr. Perfecto shared at the last meeting that looked at the fact that there will be a more significant carryover because of COVID.*
- *The Co-Chairs asked questions about the possibility of approving any of the permanent positions that were previously voted on by the committee, but never formally moved forward and approved. For now, with the SEA budget potentially being cut each year, the answer will probably continue to be no.*
- *There was also a conversation about a couple of the areas that are SEA funded, mainly the ACC front desk positions and the Student Services scanners, and thinking about those positions long term. There's an agreement that those probably should be supported by the general fund and should be permanent positions, but because of the way the budget is and the reality that people are being laid off, it's not going to happen this year. The amount allocated to these hourly positions from SEA is \$55,000.*

5.4 [AB943](#) Student Equity Emergency Funding (Roxane)

This is the AB943 discussion that was discussed last year in late Spring/early Summer, about emergency student aid that SEA agreed to set aside \$20,000 for.

Part of the AB943 requirement is that a statement is made in the Student Equity Plan. The Student Equity Committee finally got consensus about how they wanted to see this AB943 amendment show up in the plan.

Roxane Byrne is going to CPC on March 16th to let them know they will be adding an addendum to the Student Equity Plan, which basically states that the SEA committee each year will be reviewing SEA funds, setting aside an allotment for student emergency aid AB943, but will then be put into an Equity org., and overseen by the Office of Equity.

Co-Chair Arnold added that in order for SEA funds to be used for emergency grants to students, it has to be written into the Student Equity Plan. When the Student Equity Plan was written, it wasn't legislation yet that they could use SEA funds, so adding an addendum to the SEP is a formality.

There was a question about potentially making it a higher amount. Ms. Byrne said that the initial ask from the workgroup was \$180,000.

Per a request from Co-Chair Arnold, at the next SEA meeting, Ms. Byrne is going to present an updated budget for Equity programs for next year, noting if there were any changes based on what they were or were not able to spend this year. Equity received \$96,000 in one-time funding last year, but the nature of their programming shifted dramatically this year [due to COVID]. Ms. Byrne's hope is, if Equity has unspent funds, maybe some of that can transfer into emergency student aid this year since it's money that needs to be spent.

The emergency funding can either be for direct student aid or making payments [i.e. rent, utilities etc.].

It was suggested that Ms. Byrne contact Maureen McRae Goldberg about a connection she has with someone at Compton College who uses a software that enables money to get into the hands of students very quickly.

6. DISCUSSION ITEMS

6.1 Develop schedule to review applications/notify awardees

It was determined that:

- *Expect that we should get three more applications, for a total of 17 one-time proposals. The three applications will be uploaded when they come in.*
- *Review the proposals 1 - 9 on March 18th and 10-17 on April 1st.*
- *Invite people to answer questions and/or provide more information on April 15th.*
- *Notify people by May 1st or around that time.*
- *Before the committee meets to review the applications, the Co-Chairs will get confirmation from Dr. Ralson and Mr. Perfecto about the total amount of money that can be awarded. Last year it was \$500,000. Mr. Perfecto has suggested that it will be that amount this year, too. Hopefully Mr. Perfecto can join the meeting on March 18th.*
- *Tutoring funding and the ACC adjunct funding aren't considered part of the one-time funding. Those would be included more in our regular operating budget.*

6.2 [View spreadsheet of proposals/Folder of Proposal Applications](#)

Co-Chair Arnold will give everybody a tab with their name on the same spreadsheet. She created a folder that she shared with everyone so that each application has its own pdf to view more easily than trying to read it on the spreadsheet. If you go into the link she sent you there's the folder. It's also in the SEA shared drive under 2020-2021. Co-Chair Arnold will add the rubric to the folder.

6.3 Late applications

Two of the applications received were submitted after the noon deadline. They came in at 3:00 the day it closed. The committee agreed that it was okay to accept the two late applications.

Co-Chair Arnold asked Marit ter Mate-Martinsen to update Robin Goodnough about today's meeting and upcoming dates for reviewing the applications etc.. Co-Chair Arnold will update Pam Guenther.

7. ACTION ITEMS

7.1

8. ADJOURNMENT

The meeting ended at 3:54 p.m.