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**SANTA BARBARA CITY COLLEGE**  
**College Planning Committee**

September 3, 2013

3:00-4:30 pm

Room A218C

**Agenda**

**1.0 CALL TO ORDER**

**2.0 ANNOUNCEMENTS**

**3.0 INFORMATION ITEMS**

3.1 Replacement of Budgeted Positions – P. English

3.2 Review of Proposed Adopted Budget – J. Sullivan (Att. 3.2)  
The 2013-14 Adopted Budget will be presented to the Board of Trustees on Thursday, September 12, 2013. The discussion will cover the budget assumptions and estimates used to develop the 2013-14 Adopted budget.

3.3 CPC Retreat Notes 08/05/2013 – L. Gaskin (Att. 3.3)  
The notes from the retreat agenda item, “Our capacity as an institution,” are provided for reference and reflection.

**4.0 DISCUSSION ITEMS**

4.1 Revisions to Core Principles: First Reading -- L. Gaskin (Att. 4.1)  
As part of the process of updating the mission statement, the Academic Senate reviewed the college’s core principles and recommends the revisions so noted in the attachment.

4.2 Program Review Timeline: First Reading – R. Else (Att. 4.2)  
In this year's Program Review, we plan to provide an optional link from current unit-level activities and goals to the Strategic Directions and Strategic Goals that are currently being vetted as part of the Educational Master Planning and Integrated Planning processes. Thus, the start of the Program Review cycle has been timed to occur as soon as possible following the CPC Second Reading of these Strategic Directions and Goals. The end of the Program Review cycle has been placed in mid-April, to

avoid delays in the budget development cycle. Therefore the review committees (ITC, DTC, P&R, and Academic Senate) are asked to schedule their reviews to be completed in time for EC Review on March 24th.

#### 4.3 Review of the Modular Master Plan – J. Sullivan (Att. 4.3)

The Modular Master Plan identifies the college's phased plan to remove all existing modular buildings on the main campus in response to the Notice of Violation from the California Coastal Commission and to address DSA non-compliance of many of these buildings.

#### 4.4 Overview of Potential Initiatives to Meet the College's Enrollment Targets – J. Friedlander (Att. 4.4)

As a result of the passage of Proposition 30 and transitioning non-enhanced, non-credit courses from being state supported to non-FTES generating fee-based offerings, the college is in the position to serve a greater number of students. An overview will be provided of proposed strategies for increasing the number of FTES needed to receive full state enrollment funding, and to do so within the limitations of the college's facilities.

#### 4.5 Prioritizing Campus Facility Needs – L. Gaskin (Att. 4.5)

The process and timeline for prioritizing the campus' facility needs will be presented for review and discussion. Criteria for ranking renovation, replacement, and modernization projects will be developed by CPC as well.

#### 4.6 Utilizing the Aspen Award – L. Gaskin

The concept of utilizing the Aspen award of \$400,000 as an endowment to annually support excellence initiatives will be presented and discussed. Annual awards from this endowment will advance efforts and projects that support innovation, student success, and efforts to strengthen the teaching/learning experience.

#### 4.7 Budget Development for 2014/15 – L. Gaskin

CPC will discuss the use of the zero-based budgeting process to develop the 2014/15 budget to ensure ongoing base budget accuracy and completeness. This will be the final year for ZBB until such time that the institution needs it again to re-distribute resources to high need areas.

## **5.0 ACTION ITEMS**

## **6.0 ADJOURNMENT**

6.1 The next regularly scheduled CPC meeting will be held on Tuesday, September 17, 2013 in Room 218C, 3:00-4:30 p.m.