

**SANTA BARBARA CITY COLLEGE  
COLLEGE PLANNING COUNCIL and  
DISTRICT TECHNOLOGY COMMITTEE**

**September 21, 1999  
3:00-4:30 PM  
A218C**

**AGENDA**

- 1.0 Call to order
- 2.0 Approval of minutes from August 24, 1999, meeting
- 3.0 Information
  - 3.1 Update on summer session and fall enrollments and FTES
    - A. Implications for meeting FTES growth target for 1998-99 and 1999-2000
    - B. New FTES targets for credit and non-credit for 1999-2000
  - 3.2 Classified Staff Positions
    - A. Elimination of secretary position in Academic Affairs that is now vacant as a result of Lucy Prieto's retirement from the college.
    - B. Creation of a senior secretary position in Academic Affairs to provide support for one of the deans of Academic Affairs (position funded from Academic Affairs' budget)
  - 3.3 Report from Janet Shapiro on the source of funds to pay for the LTA position in DSPS
  - 3.4 Other announcements
- 4.0 College Plan for 1999-2002
  - 4.1 Status reports on the College Plan Work Groups
  - 4.2 Process for reviewing college-wide requests for Partnership for Excellence funds that are not addressed by any of the existing work groups
  - 4.3 Proposed changes in the timeline for completion of the strategies for achieving the goals and objectives in the College Plan, and the ranking of resource requests using Partnership for Excellence funds

- October 26: Proposals and rankings from work groups due to Jack Friedlander
  - October 27: Jack Friedlander sends the proposals to the Academic Senate and the Student Services Advisory Committee
  - November 3: Academic Senate begins hearings of proposals
  - November 10: Academic Senate continues hearings of proposals
  - November 11: Student Services Advisory Committee begins hearings of proposals
  - November 16: CPC begins hearings of proposals
  - November 17: Academic Senate takes action on ranking proposal
  - November 18: Student Services Advisory Committee takes action on ranking proposals
  - November 18: Student Services Advisory Committee takes action on ranking of proposals
  - November 23: CPC continues hearings of proposals
  - November 30: CPC completes ranking of proposals
  - December: Recommended ranking of proposals sent to Dr. MacDougall and to the Board.
- 4.4 Amount of Partnership for Excellence funds available for distribution: \$297,000. This amount does not include the funds allocated to Continuing Education to help achieve equalization of funding with K-12 providers of non-credit instruction.
- 4.5 Other issues pertaining to the College Plan and Partnership for Excellence funds

## **Agenda for Joint CPC/DTC Meeting**

1. Introduction of DTC representatives
2. Timeline for reviewing and ranking replacement and new computer requests
  - September 21: CPC/DTC reviews criteria and procedures for identifying computer equipment that will be automatically replaced and the amount of funds allocated for automatic computer equipment replacement.
  - October 19: CPC/DTC makes final decision on issues discussed at its meeting of September 21 with respect to criteria, process and funds available for automatic replacement of computer equipment.
  - October 22: ITC makes final recommendations on computers to be replaced this year.

- November 2: DTC reviews recommendations from each division of the college for computers to be replaced this year.
  - December 7: CPC/DTC takes action on computer equipment to be replaced and begins hearings for new computer requests.
  - December 14: CPC/DTC continues hearings for requests for new computers
  - December 21: CPC/DTC takes action on requests for new computers
3. Discussion on the college's approach for requesting grants, donations and other sources of one-time funds (e.g., Partnership for Excellence funds) that involve the acquisition of computer technology
  4. Review of recommendations from Gartner Group on staffing and organizational structure of the college's Information Resources Division
  5. Continued discussion on the amount of funds that are needed to support IT-related hardware, software and personnel costs.
  6. Agenda items for next meeting of CPC and CPC/DTC meetings.

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cc: Cabinet, Deans/Assistant Deans, Department Chairs, Academic Senate, Instructor's Association, CSEA, Classified Council, ASB President, College Information, *The Channels*

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