

# **Classified Consultation Group**

## **Meeting Minutes**

12/03/18

**2:00 – 3:00 PM**

**Location: A 218C**

**Attendees:** Liz Auchincloss (CPC Rep, Chair), Cheryl Brown (CPC Rep), Erik Erhardt, Michael Gamboa, Sally Gill, Sherie Higgins, Valdas Karalis, Regina Reese, Becky Saffold, Mary Saragosa (CPC Rep), Beth Taylor Schott, Sara Volle, Loren Mindell

### **1. Call to order**

### **2. Roll call**

### **3. Discussion Items**

#### **3.1. Campus Climate Survey Input-Z**

**3.1.1.** Z shared the most recent document for the Campus Climate Survey and mentioned that the document is available in the shared drive for our review. During fall 2018 Z surveyed classified employees and asked what items they would like to include on the survey, we reviewed those items and added a few more. Students will receive the survey in spring 2019. Some of the classified items included: Professional Development opportunities, Safety on campus, Governance/organizational structure/participation, working relationship between faculty, staff, management, Title IX/Gender Equity, Equity Training. Loren suggested adding racism/discrimination question for staff reporting these type of incidents. Z mentioned that if there are less than 10 responses to a survey question the responses will be kept confidential. All questions are optional. Z will look into an incentive for people to fill out the survey. All employees, including staff, faculty, and administrators will fill out the survey form.

#### **3.2. Approve minutes from 11/19/18 meeting-minutes approved**

#### **3.3. Discuss CPC meeting of 12/04/18**

**3.3.1.** Academic Senate discussion on racism at last meeting and YouTube video of meeting.

#### **3.4. Review CPC Agenda-11/20/18**

**3.4.1.** There was a guest speaker who took up most of the meeting with a discussion on Deliberative Dialogue.

#### **3.5. Crossroad training report-Cheryl Brown**

**3.5.1.** Gwyer presented a Crossroads Report at Academic Senate and the presentation is available on the Crossroads web site, Cheryl Brown will share the presentation with CCG.

3.6. Spring In-service presentation-Do we want to have the subgroup meet

**3.6.1.** The subgroup will meet sometime in January, and Liz will let us know when that meeting is scheduled.

4. CCG members wanted another meeting before the next regular scheduled February 4<sup>th</sup> meeting. This meeting will be January 7, 2019, 2:00-3:00 p.m. in A218C.

**5. Next regular meeting – Monday, February 4, 2019 from 2:00 – 3:00 PM in A218C**

**6. Adjournment at 3:00 p.m.**