

Santa Barbara City College

Budget Resource Allocation Committee (BRAC)

Meeting Minutes
March 8, 2019
BC 214
9:00-10:00 am

MEMBERS

Budget Resource Allocation Committee: Present unless indicated not

- Lyndsay Maas, VP Business Services
- James Zavas, Controller
- Alan Price, Dean Educational Programs / ALA **Not Present**
- Nicole Hubert, Student Finance Manager / ALA
- Liz Auchincloss, Technology Services Specialist / CSEA
- Mike Gonella, Instructor and Chair
- Patricia Frank, Co-chair, Director Design and Technology Theatre Arts
- Scott Kennedy, Database Administrator / CSEA
- Student Representative **Not Present**
- Student Representative **Not Present**
- Cesar Perfecto, Assistant Controller (non voting)
- Lisa Saunders, Accountant (non voting)
- Brian Moreno, Administrative Assistant IIIC (minutes) (non voting)

AGENDA

9am

1. Review and approve
 - a. a) Minutes from [Meeting on January 25, 2019](#)
2. Urgent Budget Requests
 - a. Lyndsay Maas - Lundgren Management
Facilities contracted Jay Sullivan to do project management in past. Moved away from this after summer of 18, looking to fill this position full-time. Position put in program review. Would cost us less money to fill than not to fill. \$55k left from Jay Sullivan budget. Received approval to hire consultant from President Beebe. \$55K put towards this but will not be enough. Using Lundgren Management now. Need contractor to use before position is hired. Considered one time payment now to use before position is filled around July.
 - b. Lyndsay Maas - Legal Expenses

Budget is 250k. Budget has gone over regularly. Question about whether to hire an in-house attorney. Spending roughly 40k a month presently. Another 200k needed. Will come out of the appropriation for contingencies.

3. James - Review plan for presenting updated 5 year fiscal projections. A 1% decline in resident FTES is currently forecasted for 2019-20. International and out of state students decreases. A large part of international decline due to other colleges competing for this market, issues with Visas, as well as the national political climate. Funding formula only relevant to resident students. COLA not included in projections for either revenues or expenditures. Current increase in hourly workers--not manageable in future. Combination of increase in STRS and PERS to equal about \$1m per year. Transfers to the Construction Fund for emergency maintenance expected to increase. Food Services needing about \$150k to keep operating, reserves depleted. Children's Center might need additional funding towards end of year. How will decrease in FTES affect adjunct hires? This is a preliminary draft.
4. Housekeeping Items
 - a. Departmental Budget Review Sessions begin April- May
 - b. Next Meeting Friday, March 22 in Press Box #3